

April 15, 2009

Dear Colleague:

Important - Read - Save Money

As per the Rules and Regulations of the Athletic Training Act and as stated on your initial athletic training licensure application, all athletic training licenses expire annually on June 30. All athletic trainers must complete the renewal process listed below. If you should have any questions please do not hesitate to contact the Arkansas State Board of Athletic Training.

The application can be completed and the fee paid on the website at www.aratb.org. A processing fee will be added to all online renewals.

1. **A.** Complete and return the renewal application to the Arkansas State Board of Athletic Training Office along with the renewal fee of \$50.00. The online processing fee is \$2.50. **Return postmarked before July 1, 2009 or...**
 - B.** Renewal applications, and fees returned postmarked July 1 through September 30, 2009 will be assessed a reactivation fee of \$75.00 in addition to the renewal fee of \$50.00 or **\$125.00 total**. The online processing fee is \$4.75. **or...**
 - C.** Renewal applications and fees returned postmarked October 1, 2009 or later will be assessed a late fee of \$100.00 in addition to the reactivation fee of \$75.00 and the renewal fee of \$50.00 or **225.00 total**. The online processing fee is \$7.75.
2. A current Physician Direction Form must be submitted by your directing physician to the Arkansas State Board of Athletic Training if you are partially or fully practicing in a non-clinical setting. **The Physician Direction Form is part of the renewal process and must be received by June 30 in addition to the renewal form and fee. Additional fees, as stated above, will be assessed if the form is not received by June 30.**

The Board office will verify your NATA-BOC certification online.

Renewal licenses will be issued upon receipt of the renewal application with appropriate fee, physician direction form and verification from NATA-BOC (completed by the Board office.)

Please contact us if necessary.

Sincerely,



Ron Carroll ATC, LAT
Athletic Training Board Chairman
(870) 972-3342

2009 ATHLETIC TRAINERS RENEWAL NOTICE FOR LICENSURE

To avoid license suspension and a penalty fee, payment is required on or before June 30, 2009

Complete the following and return with the required fee to:
Arkansas State Board of Athletic Training
9 Shackelford Plaza, Suite 3, Little Rock, AR 72211

FEE: ATHLETIC TRAINER - \$50.00

License # _____ Issue Date _____ BOC Certification # _____

Last Name _____ First _____ Middle _____ Maiden _____

Mailing Address _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Social Security # _____

Fax Number _____ Email _____

Facility _____

Mailing Address _____

City _____ State _____ Zip _____ Phone _____

Facility _____

Mailing Address _____

City _____ State _____ Zip _____ Phone _____

Do you practice fully or partially in a non-clinical setting? Yes _____ No _____

If the answer is yes to the above, please complete and submit the Physician Direction Form.

LICENSE RENEWALS

Licenses are effective from July 1 to June 30th of the following year. Renewal fees of \$50.00 are due upon receipt of the renewal notice. Unrenewed licenses become inactive as of July 1. To return to regular status, a reactivation fee of \$75.00 must be paid in addition to the renewal fee. Licenses reactivated after September 30th will be assessed a late fee of \$100.00 in addition to the renewal fee and the reactivation fee.

DEADLINE FOR RENEWALS - JUNE 30, 2009
IT IS ILLEGAL TO PRACTICE WITHOUT A LICENSE

BOARD USE ONLY

Amount _____ Check # _____ Date _____

