

## **2018 ATHLETIC TRAINERS RENEWAL NOTICE**

As per the Rules and Regulations of the Athletic Training Act and as stated on your initial athletic training licensure application, all athletic training licenses expire annually on June 30th. All athletic trainers must complete the renewal process listed below. If you should have any questions please do not hesitate to contact the Arkansas State Board of Athletic Training.

The application can be completed and the fee paid on the Board's website at [www.aratb.org](http://www.aratb.org). A processing fee of 5% will be added to all online renewals.

To renew your license:

1. Complete and return the renewal application to the Arkansas State Board of Athletic Training office along with the renewal fee of \$50.00. The online processing fee is \$2.50. **Return postmarked by June 30, 2018.**
2. Submit a current Physician Direction Form signed by your directing physician if you are partially or fully practicing in a non-clinical setting. **The Physician Direction Form is part of the renewal process and must be received by June 30th in addition to the renewal form and fee. Additional fees, as stated below, will be assessed if the form is not received by June 30.**
3. **A current BOC certification is required.** The Board office will verify your NATA-BOC certification online.

Renewal licenses will be issued upon receipt of the renewal application with appropriate fee, physician direction form and verification from NATA-BOC.

### **Additional Fees for Late Renewal:**

Renewal applications and fees returned postmarked July 1 through September 30, 2018 will be assessed a reactivation fee of \$75.00 in addition to the renewal fee of \$50.00 or **\$125.00 total.**

Renewal applications and fees returned postmarked October 1, 2018 or later will be assessed a late fee of \$100.00 in addition to the reactivation fee of \$75.00 and the renewal fee of \$50.00 or **225.00 total.**

## 2018 ATHLETIC TRAINERS RENEWAL APPLICATION

**\*To avoid license suspension and a penalty fee, payment is required on or before June 30, 2018\***

*Complete the following and return with the required fee to:*

*Arkansas State Board of Athletic Training*

*9 Shackelford Plaza, Suite 3, Little Rock, AR 72211*

### ATHLETIC TRAINER RENEWAL FEE - \$50.00

<b>License #</b>		<b>NPI (National Provider Identifier) #</b>	
<b>Last Name</b>			
<b>First Name</b>			
<b>Middle Name</b>			
<b>Mailing Address</b>			
<b>City</b>			
<b>State</b>			
<b>Zip</b>			
<b>Residence County</b>			
<b>Home Phone</b>			
<b>Work Phone</b>			
<b>Fax</b>			
<b>Email</b>			
<b>List the name of each facility where you provide athletic training. Attach additional sheet if necessary.</b>			
<b>Facility Name</b>			
<b>Facility City &amp; State</b>			
<b>Facility Name</b>			
<b>Facility City &amp; State</b>			
<b>Facility Name</b>			
<b>Facility City &amp; State</b>			
Do you practice fully or partially in a non-clinical setting? Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>If the answer is yes to the above, please complete and submit the Physician Direction Form.</i>			

### LICENSE RENEWALS

Licenses are effective from July 1 to June 30th of the following year. A renewal fee of \$50.00 is due upon receipt of the renewal notice. Unrenewed licenses lapse as of July 1. To return to regular status, a reactivation fee of \$75.00 must be paid in addition to the renewal fee for a total of \$125.00. Licenses reactivated after September 30th will be assessed a late fee of \$100.00 in addition to the renewal fee and the reactivation fee for a total of \$225.00.

**DEADLINE FOR RENEWALS IS  
JUNE 30, 2018  
IT IS ILLEGAL TO PRACTICE  
WITHOUT A LICENSE**

**BOARD USE ONLY**

Amount \_\_\_\_\_ Check # \_\_\_\_\_  
Date \_\_\_\_\_  
NATABOC Verification

# Arkansas State Board of Athletic Training

9 Shackelford Plaza, Suite 3, Little Rock, AR 72211  
(501) 683-4076

## ATHLETIC TRAINER PHYSICIAN DIRECTION FORM

Athletic Trainer Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

NPI (National Provider Identifier) Number: \_\_\_\_\_

**Directions to Applicant:** If practicing fully or partially in a non-clinical setting, please request your supervising/directing physician to complete the following form and return to the address listed above. Ark. Code Ann S 17-93-411 of 1995 Act 1279 licenses athletic trainers and requires the following supervision of the athletic trainer.

1. In a non-clinical traditional setting, the athletic trainer may practice the art and science of athletic training under the direction of a physician licensed in the state of Arkansas.
2. In a clinical setting, the athletic trainer may practice athletic training in a hospital or outpatient clinic under the direct supervision of a physical therapist and upon the referral of a physician licensed in the state of Arkansas.

**Directions to Physician:** Please read the information below and complete the following.

Supervising / Directing Physician: a person holding a current unrestricted license to engage in the practice of medicine or osteopathy. Other physicians, who act on a referral basis with athletic trainers will hold a current unrestricted license to engage in the practice of chiropractic, optometry, and podiatry in the state of Arkansas.

### **PLEASE CHECK THE ACTIVITY OR ACTIVITIES FOR WHICH DIRECTION IS GIVEN:**

- 1. Interscholastic (High School Athletics)
- 2. Intramural
- 3. Intercollegiate (College Athletics)
- 4. Professional
- 5. Sanctioned Recreational Sports Activities:
  - a. Has officially designated coaches who have the responsibility for athletic activities of the organization.
  - b. Has a regular schedule of practices or workouts which are supervised by the officially designated coaches.
  - c. Is an activity generally recognized as having an established schedule of competitive events or exhibitions.
  - d. Has a policy requiring documentation of having passed a pre-participation medical examination conducted by a licensed physician as a condition for participation in the athletic activities of the organization.

Physician's Name (please print) \_\_\_\_\_

Date \_\_\_\_\_

Physician's Signature \_\_\_\_\_

Physician's Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone Number \_\_\_\_\_

## **National Provider Identifier (NPI)**

The Arkansas State Board of Athletic Training, The National Athletic Trainers' Association (NATA) and the Board of Certification, Inc. (BOC) urge all Athletic Trainers (ATs) to register for a National Provider Identifier (NPI) number. An NPI number is now required for all Health Insurance Portability and Accountability Act (HIPAA) transactions and claims, coordination of patient benefits, patient medical record system and prescriptions.

### **What is an NPI number?**

Your NPI number allows other healthcare professionals (physicians, physical therapists, chiropractors, physician assistants, hospital systems, etc.) know who provided the patient's care or referral. An NPI is essential for electronic medical records compliance. The 10 digit NPI number is your unique identifier in the electronic medical record arena.

### **Why get an NPI number?**

With healthcare reform solidly underway, it is more important than ever that each AT obtains his/her NPI number upon licensure. Having an NPI is more than a reimbursement issue. It's another way to stand up and be counted in the health profession community.

An NPI is required of all healthcare professionals for HIPAA transactions, claims and coordination of patient benefits.

### **Who needs an NPI number?**

All healthcare professionals need NPI numbers, including athletic training faculty members, preceptors and program directors.

### **When did this begin?**

The NPI number was described and passed into law in 1996, as part of HIPAA. However, the section pertaining to the NPI only became effective in May 2007.

### **How do I obtain an NPI number?**

Visit the National Plan and Provider Enumeration System (NPPES) website at <https://nppes.cms.hhs.gov/NPPES/Welcome.do> to complete an application with the following codes:

- Provider Code 22 (Respiratory, Rehabilitative & Restorative Service Providers)
- Taxonomy Code 2255A2300X (Athletic Trainer)