

Arkansas State Board of Athletic Training

Board Meeting Minutes

April 28, 2017

Attendees:

Board Members: Chairman Ron Carroll, Terry DeWitt, Layce Vance, Michael Neal, and Breanne Davis

Representative from Attorney General's Office: Butch Reeves

Board Staff: Nancy Worthen and Sarah Chaney

Public: Abtin Mehdizadegan

Others: Shannon Fleming, BOC

Call to Order

Ron Carroll, chairman, called the meeting to order at 10:01 a.m.

Minutes

The minutes of the March 13, 2017 conference call, were approved as presented.

Motion to approve: Terry DeWitt

2nd: Layce Vance

Vote: 5-0

Financial Report

The financial report was approved as presented.

Treasury: \$160,666.21

Motion to approve: Breanne Davis

2nd: Michael Neal

Vote: 5-0

Revenue Reconciliation Reports

The revenue reconciliation reports for October 2016 thru March 2017 were approved as presented.

Motion to approve: Layce Vance

2nd: Terry DeWitt

Vote: 5-0

Licensure Report

Licensed by Exam: 8

Licensed by Reciprocity: 2

Temporary Permits: 0

Total Licensees: 285

Inquiry/Complaints

Chris McConnell

A complaint was received by Ken Cole that Philander Smith college had Mr. McConnell listed as the head athletic trainer on their website. The board office verified this information and mailed a letter to Mr. McConnell. The website has been changed and no further action will be taken.

Motion: Michael Neal
2nd: Terry DeWitt
Vote: 5-0

Old Business

BOC Regulatory Conference

The BOC Regulatory Conference is July 14, 2017 through July 14, 2017. Ron Carroll will go for board representation. The Board agreed to fund any other board members wanting to attend.

Motion: Terry DeWitt
2nd: Layce Vance
Vote: 5-0

New Business

NPI Numbers

Terry DeWitt sent an email requesting that the Board add NPI numbers to the licensing directory and the website. A letter regarding NPI numbers will be added to the renewal mail-out.

Motion: Terry DeWitt
2nd: Michael Neal
Vote: 5-0

Online Verification

The Board discussed the online verification process and agreed to online verification for reciprocity applicants to avoid delays of issuing licenses. If any discrepancies are found it will be discussed by conference call.

Motion: Terry DeWitt
2nd: Layce Vance
Vote: 5-0

Expanding/Reviewing Physician Direction Protocol

The Board discussed updating the current Physician Direction Form (PDF) to request ATs update the form after any physician changes or if their setting changes from clinical to non-clinical. The form would also request that ATs send information about how often they meet with their physician. The Board will consider options and table the discussion to a later meeting.

Student Aides

The Board discussed emailing current licensees regarding the responsibilities of using a student aide. Ron will draft the email and forward to the board office and to the board attorney.

Secretary/Treasurer

The previous secretary/treasurer, Ron Cole, was not reappointed. Michael Neal was nominated for the position.

Motion: Terry DeWitt
2nd: Breanne Davis
Vote: 5-0

AATA Meeting

The Board discussed sponsoring the 2018 AATA meeting and determined that the sponsorship amount for 2018 will be \$7,500.00.

Motion: Breanne Davis
2nd: Micahel Neal
Vote: 5-0

Adjournment

The meeting adjourned at 12:13 p.m.

Respectfully Submitted,

Sarah Chaney