Arkansas State Board of Athletic Training
Board Meeting Minutes
April 28, 2017

Attendees:
Board Members: Chairman Ron Carroll, Terry DeWitt, Layce Vance, Michael Neal, and Breanne Davis
Representative from Attorney General’s Office: Butch Reeves
Board Staff: Nancy Worthen and Sarah Chaney
Public: Abtin Mehdizadegan
Others: Shannon Fleming, BOC

Call to Order
Ron Carroll, chairman, called the meeting to order at 10:01 a.m.

Minutes
The minutes of the March 13, 2017 conference call, were approved as presented.

Motion to approve: Terry DeWitt
2nd: Layce Vance
Vote: 5-0

Financial Report
The financial report was approved as presented.

Treasury: $160,666.21

Motion to approve: Breanne Davis
2nd: Michael Neal
Vote: 5-0

Revenue Reconciliation Reports
The revenue reconciliation reports for October 2016 thru March 2017 were approved as presented.

Motion to approve: Layce Vance
2nd: Terry DeWitt
Vote: 5-0

Licensure Report
Licensed by Exam: 8
Licensed by Reciprocity: 2
Temporary Permits: 0

Total Licensees: 285

Inquiry/Complaints

Chris McConnell
A complaint was received by Ken Cole that Philander Smith college had Mr. McConnell listed as the head athletic trainer on their website. The board office verified this information and mailed a letter to Mr. McConnell. The website has been changed and no further action will be taken.

Motion: Michael Neal  
2nd: Terry DeWitt  
Vote: 5-0

**Old Business**

**BOC Regulatory Conference**  
The BOC Regulatory Conference is July 14, 2017 through July 14, 2017. Ron Carroll will go for board representation. The Board agreed to fund any other board members wanting to attend.

Motion: Terry DeWitt  
2nd: Layce Vance  
Vote: 5-0

**New Business**

**NPI Numbers**  
Terry DeWitt sent an email requesting that the Board add NPI numbers to the licensing directory and the website. A letter regarding NPI numbers will be added to the renewal mail-out.

Motion: Terry DeWitt  
2nd: Michael Neal  
Vote: 5-0

**Online Verification**  
The Board discussed the online verification process and agreed to online verification for reciprocity applicants to avoid delays of issuing licenses. If any discrepancies are found it will be discussed by conference call.

Motion: Terry DeWitt  
2nd: Layce Vance  
Vote: 5-0

**Expanding/Reviewing Physician Direction Protocol**  
The Board discussed updating the current Physician Direction Form (PDF) to request ATs update the form after any physician changes or if their setting changes from clinical to non-clinical. The form would also request that ATs send information about how often they meet with their physician. The Board will consider options and table the discussion to a later meeting.

**Student Aides**  
The Board discussed emailing current licensees regarding the responsibilities of using a student aide. Ron will draft the email and forward to the board office and to the board attorney.
Secretary/Treasurer
The previous secretary/treasurer, Ron Cole, was not reappointed. Michael Neal was nominated for the position.

Motion: Terry DeWitt
2nd: Breanne Davis
Vote: 5-0

AATA Meeting
The Board discussed sponsoring the 2018 AATA meeting and determined that the sponsorship amount for 2018 will be $7,500.00.

Motion: Breanne Davis
2nd: Micahel Neal
Vote: 5-0

Adjournment
The meeting adjourned at 12:13 p.m.

Respectfully Submitted,

Sarah Chaney